

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF SWIMMING COMMITTEE MEETING held on Wednesday 7th October 2015 at 6.30pm at County Hall, Lewes

PRESENT: In the Chair Mr B DeVal (Chairman & Development Secretary), Mr Mrs M Tuppen (Hon Secretary), Mr M Savill (Treasurer), Mrs D Pickering (Swimming Secretary), Mrs C Hobbs (Welfare Officer), and elected members Mr B Smith Mr P McCallum, Mr A Rigg and co-opted member Mr A Lobley,

APOLOGIES: T Pearce, President, Mrs Pauline Draper (Para Swimming), Mr N Carrucan, , Mrs K Woolliscroft, and co-opted member Mr D Pollard

Item No.		Action
51/2015	MINUTES OF MEETING Minutes of the meeting held on 5 th August 2015 were signed as correct by the Chairman.	
52/2015	MATTERS ARISING (Not covered by the Agenda) 50/2015 This issue was discussed again and the meeting was informed that the Masters are in the process of forming a committee 37/2015 Brian Smith told the meeting he had a quote for approx £1200 to buy 2 speakers and other equipment needed to be sent to Deedee. The estimate will be attached to the minutes for discussion at the Management meeting. The speakers are half the size of a fire distinguisher. Price for hiring similar equipment should also be sourced for discussion.	
53/2015	COMPETITION DELIVERY GROUP 40/2015 This was discussed again. The present group wants to know why they need to report to the Management Committee. Comments on the paper to be sent by 14 th October.	
54/2015	WINTER COMPETITION (INCORPORATING 100IM OPEN & JUNIOR CHAMPIONSHIPS) Brian DeVal has produced the following paper: <u>Receipts, costs & expenses process management.</u> 1. Direct banking to be notified to the Treasurer by the club – summary sheet? 2. Entry manager to send notification of all club entries to Treasurer. 3. Cheques can be banked by discipline secretary, another identified person (Margaret Tuppen) or treasurer. If not treasurer then notification to treasurer is essential – to be agreed and minuted. 4. Identify who is reconciling any differences eg chase clubs / refund etc – to be agreed and minuted. 5. Event manager to agree refunds and supply details to treasurer - including account details of club. 6. All invoices, expenses and none entry income needs to be approved by event manager / discipline secretary and passed to Treasurer – including all payment and account details Giles Hundleby has the new system at Atlantis under control.	DP

	Catering will be £13.50 p/p which includes early morning coffee/tea & biscuits and a buffet lunch. Deedee has booked for 30 people Swimstop cannot be in the usual place because of the fitness centre. BdeV to ask Marlene for an alternative. Spectators will be £2 for the day and £1 for the programme.	BdeV
55/2015	COUNTY CHAMPIONSHIPS/AGE GROUPS 2016 Times and other details to be put on the website after the Winter Competition. Entries will be £5 and £10 for Relays. Coaches' passes were discussed as some coaches will not wear them on view. Andy Rigg said some galas now have wristbands i.o. coaches' passes. Brian de Val to investigate costs.	BdeV
56/2015	RELAY GALA 2016 This is scheduled for 31st January 2016 at Horsham. Brian de Val to book the pool and Deedee will book the catering	BdeV DP
57/2015	DEVELOPMENT GALAS 2016 No dates or venue are yet agreed for 2016	
58/2015	COMPETITION CONDITIONS Updated conditions will be sent to the Management Committee for approval.	
59/2015	SUSSEX SQUAD, INTER COUNTY AT SHEFFIELD & TRAINING It was agreed at the meeting that all swimmers would be given the new shirt this year. Hats will also be given. K2 training will be 16 Jan. 20 Feb & 5th March 2015	
60/2015	VOLUNTEER CPD DAY 2016 Deedee & Chris were asked to move the CPD day to 13th March 2016 as the original date clashed with qualifying open meets.	DP
61/2015	BUDGET & DEVELOPMENT PLAN It was agreed to up last year's budget by 2.5%. Some elements of the Development Plan are delivered but some are not.	
62/2015	PARA SWIMMING I am so sorry I didn't send this report before the meeting. 'The St Bedes training session in September was well attended and Sharon Wheeler was able to coach the session. The pool was opened up a bit late and the gate to the car park wasn't open when the swimmers first arrived so I'm not sure if we need to comment to the St Bedes admin. Several Sussex swimmers attended the DSE Gala in Southampton two weeks ago. There were lots of PB's and at least one more Sussex swimmer was classified – Louis Moyes (S6). I'm afraid I don't know the names of any others. Mid Sussex Marlins are hosting their Disability Gala on 17th October when some 50+ swimmers will compete.'	
63/2015	ANY OTHER BUSINESS Brian Smith said that the winter competition should be run over one weekend – 23/24 October 2016. This clashes with the Lis Hartley meet and Brian DeVal will ask at the Crawley Committee meeting, if they could change the date for their gala. This would be for swimmers to qualify for regional winter competition. Brian DeVal talked about SSK Swim21 network group. It exists and the county is	

	disappointed that Sussex weren't informed. It raises a number of questions as a leading coach in Sussex had invited clubs he wanted to work with. Clubs who are not involved should get involved in a network and also get funding.	
--	--	--

DATES OF NEXT MEETINGS:
2nd December and then 1st Wednesday every other month – Brian DeVal to book room

The meeting closed at 8.12pm

Signed dated