

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING held on Wednesday 16th January 2013 at County Hall, Lewes at 18.30hrs.

PRESENT: Mr P McCallum (Chairman), Mrs G Buck (President), Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr B DeVal (Development Secretary), Mr D Rosen (Diving Secretary), Mr I Horsfall-Turner (Open Water Secretary), Mrs D Pickering (Swimming Secretary), Mrs C Hobbs (Welfare/Workforce Co-ordinator) and elected members Mrs E Hartley, Mr A Putland. Mr A Rigg.

APOLOGIES Dr R Edmondson (Water Polo Secretary). Mr P Williams (elected member).

Prior to the commencement of business the Chairman reflected on the work that John Ottaway had done for the Count over the years. John, who was President in the year 2000, died in December. The members then observed a minute's silence.

Item No.		Action
36/2013	MINUTES OF MANAGEMENT COMMITTEE held on 21st November 2012, which had been circulated, were signed as a correct record.	
37/2013	MATTERS ARISING FROM MINUTES	
25.4	Meeting of GP Committee. It was agreed that a meeting should be called during March and that it could take place in the afternoon, Items brought up at the last ACM such as Financial Structure, Forward Planning etc. needed to be discussed.	
20.3	This item was ongoing.	ME
30/2012	Development. Special Training Day It was reported that to date some 63 swimmers had booked to attend Diving, and Water Polo had not accepted the invitation and one swimmer from the Disability Section was attending.	
35.7	Past President's Lunch. Secretary reported that dates in March were not suitable but either the 13 th or 27 th April were available. We could have access from 12.30pm. It was agreed to book the 27 th April as there was an Open Meet on the 13 th .	MT
38/2013	FINANCE	
	The Hon. Treasurer had circulated accounts to the end of December which are attached to the file copy of the minutes. He also made the following comments The Development Galas was over budget by £600 with entries down by £1064 compared to last year. Door was up £200 but this was really a downturn when taking increases in charges into account. Cost of Sheffield £140 over budget and £314 more than last year. Income on Masters Champs. was down £90 on last year. Income for Diving Champs. is £80 above budget, although we	

	still have to pay £49 pool hire. A cheque had been received from Swim Stop for £1000 , He considered that the Gala & Swimming Account would be more or less on budget. Water Polo Inter-County tournaments, were well under way but some £300 of the Junior Development budget has yet to be spent. The Chairman thanks the Treasurer for his report and the accounts.	
39/2013	BUDGET The budget circulated at the last meeting was ratified although the Treasurer felt that there were some items within the Swimming and Gala account that were over estimated. It was agreed that he should bring his concerns to the attention of the Swimming and Gala Secretary and the Development Officer with suggested revisions. A letter had been received from Keith Sutton, which had been discussed by the Officers before Christmas, which had asked the County to make a contribution of £3000 towards the costs of a Club Development Officer. A meeting to discuss the proposal had been called for the 8th January but prior to this the Secretary had written to the Regional Director stating that more information of the benefits to the County was needed and also the opportunity to discuss the matter with our Clubs. The Development Officer had attended the meeting on the Counties behalf and had learnt that the proposal had been deferred to 2014/15 and that a paper giving full details of the proposal and its benefits would be available prior to our ACM in June.	ME
40/2013	DEVELOPMENT Brian DeVal produced a draft Development Plan which was discussed and amended as necessary page by page. He stated he would produce a revised copy which would be issued for comment following which a final Dev. Plan would be published in February.	BD
41/2013	CORRESPONDENCE	
41.1	From Mark Savill giving his resignation as Vice President with immediate effect and apologising for any inconvenience this may cause the County in the short term. He stated that he was unfortunately not currently in a position to fulfil the role to the extent to which it deserved and after much deliberation felt that it was best to stand down now. After some discussion it was agreed that the immediate priority was to resurrect the Dinner Committee so that arrangements can proceed for the County Dinner. This would give time for thought to be given regarding the President for 2013/14	
41.2	Correspondence with Keith Sutton and Invitation to meeting referred to earlier in the meeting.	
41.3	Change of Secretary for Shiverers SC. We had been notified by e-mail that Derek Fowlie was dealing with Secretarial	

	business following the resignation of the previous Secretary.	
41.4	Various e-mails regarding Workshops and Courses had been circulated.	
42/2013	SUB-COMMITTEE MINUTES/REPORTS	
42.1	Swimming Committee: The minutes of the meeting held on the 5th December 2012, which had been circulated, were noted. Matters arising: 73/2012: Deedee Pickering reported that arrangements were all in hand and that numbers had improved slightly. 75/2012: Disability Swimming. Chris Hobbs reported that training dates at St Bedes had been confirmed through to January 2014.	
42.2	Diving : David Rosen reported: Two persons from Eastbourne were attending a Level 1 Diving Teachers Course at Southampton on the 3 rd February and the question of expenses had been raised. No specific figures had been given. It was agreed that we could pay up to £100 to cover expenses for two people. David was asked to ascertain what the expenses might amount to. Chris Hobbs would enquire whether Eastbourne SC had agreed to make any contribution.	DR/CH
43/2012	SE REGION REPORTS	
	Lis Hartley reported that the last meeting of the Regional Board was cancelled. It was reported that Helen Akers was taking over from Jane Davies.	
44/2013	WELFARE / WORKFORCE CO-ORDINATOR	
	Chris Hobbs reported that she had requested the Webmaster to put on the website all the relevant information required for people wishing to train and become a qualified official. There is a link on the home page to all the details. Also reported was the fact that she was dealing with a club issue which was currently ongoing.	
45/2013	ANY OTHER BUSINESS	
45.1	Webmaster: It was agreed that an amount of £200 be paid to the Webmaster in appreciation of the effort and time spent in running the county website	ME
45.2	John Ottaway: It was agreed that the sum of £50 be donated to the British Heart Foundation in memory of our colleague and Past President John Ottaway.	ME
45.3	Andrew Rigg reported that the Tom Handley Open Meet had been very successful.	
45.4	Brian DeVal reported that the room had been booked for meetings for the remainder of the year but it should be noted that it was essential that we were clear of the building by 9.00pm or we would incur a charge.	
45.5	Glenise Buck stated that she had been in touch with a lady who lived in Lewes who might be interested in assisting by taking the minutes at these meetings. The Hon Secretary	

	welcomed the news and it was agreed that she would meet with Glenise and the person concerned, namely Linda Brooks-Carter.	
	There being no further business the meeting closed with a vote of thanks to the chair and to Brian for the refreshments at. 20.56hrs/	

Signed.....*P McCall*.....Chairman Dated*16/1/13*.....